

Working place

1. Match the French translations with the different businesses :

A small or middle-sized firm	1		a. Une filiale
A factory	2		b. Un concessionnaire automobile
A real estate agency	3		c. Une société caritative
A charity	4		d. Une agence de publicité
A branch	5		e. Une usine
Limited liability company	6		f. Une entreprise du bâtiment
A car-dealer	7		g. Un cabinet d'avocats
A mail-order firm	8		h. Une entreprise individuelle
A family business	9		i. Une SARL
A one-man company	10		j. Une société de vente par correspondance
A law firm	11		k. Un magasin de bricolage
A subsidiary	12		l. Une succursale
A building society	13		m. Une agence immobilière
An advertising agency	14		n. Une entreprise familiale
A DIY outlet	15		o. Une PME / PMI

2. Match the words in the first column with an explanation in the second column:

If your boss speaks about...			Understands that...
Profit sharing	1		a. You must be in the workplace on time.
Rewards	2		b. You may earn extra money for your efficiency.
Punctuality	3		c. You may work extra hours from time to time.
Trust	4		d. You are expected to produce copies of your degrees.
Skills	5		e. You have to take advantage of your former position to perform tasks.
Know-how	6		f. You will be financially rewarded according to the company's growth.
Expertise	7		g. You will get a reward in kind every year.
Academic standards	8		h. You have to work longer to meet the deadline.
Perks	9		i. If this is bad, you can say good bye to your promotion.
Backlog	10		j. You will soon be promoted to a higher position.
Overtime work	11		k. You need specific abilities to carry out the task.
overheads	12		l. You know how to do a job, you needn't be trained.
advancement	13		m. You can work alone without anybody snooping on you.
Performance appraisal	14		n. Your company has regular bills to pay.

3. Work or job? Complete with the right one?

- a) He's just found an interesting with a computer company.
- b) The problem is that he's lazy. He can't see the point in for a living.
- c) I'm thinking of changing my, I'm so bored.
- d) It's just a part-time He's more motivated by leisure than
- e) He's just applied for a new in banking and he expects the required of him to be more challenging.
- f) It's about time you started ! Why don't you look for a in the classified ads and on the Internet?

4. Complete with the words into brackets:

- a) (fewer / less)

With teleworking, there would be cars on the road, so traffic jams and consequently pollution. People would therefore spend money on petrol and fares and waste time commuting back.

- b) (many / much / more)

..... people feel attracted by teleworking because they can spend time with their families and have control over their working lives. Teleworking has been slow to catch on and is still often talked about than done.

- c) (as / like)

..... most women of her age, Jill Levack feels that she is not well-paid she deserves to be. She has been working for the past two years a bilingual secretary for an international firm, but she is dissatisfied with her job. She has started looking around for something new, just her best friend Sharon. They are determined to fight for equality the suffragettes did a hundred years ago. They look upon these 19th century feminists role models, although they are not prepared to resort to such extreme measures they did!